

INCREASE STRATEGIC REACH AND INFLUENCE BY OUT-TASKING THE TACTICAL ACTIVITIES OF PROCUREMENT FUNCTION

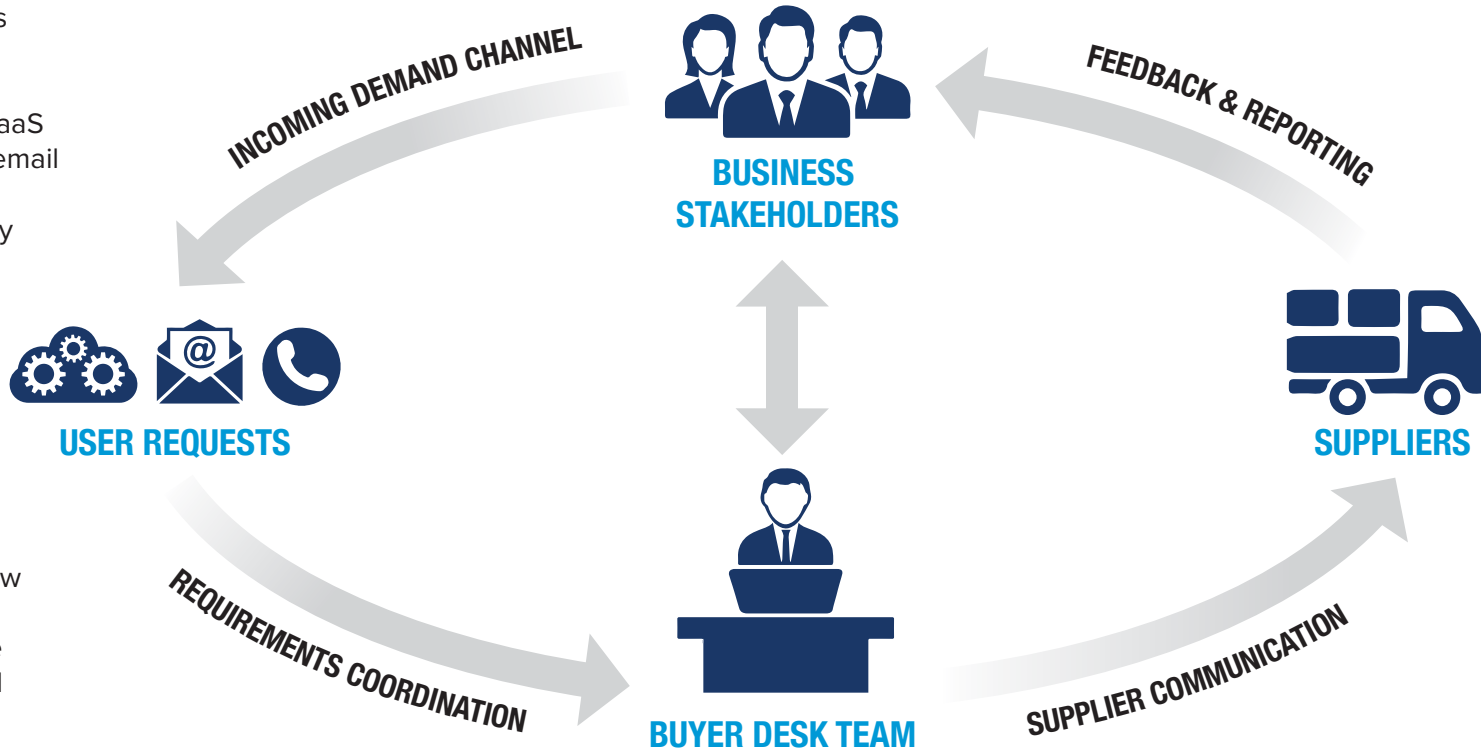
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In today's self-service procurement environment, users are submitting purchase requests that generally fall outside standards or require special attention.

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Business users submit procurement requests via SaaS S2P solution, email or contact the buying team by phone

Buyer Desk will complete the request process and notify the requesting user and track metrics



2

Buyer Desk team will review each request and determine next steps and notify user

3

Buyer Desk will coordinate with suppliers or other business teams to fulfill the request

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|------------------|-----------------|------------------|----------------|
| Purchase Request | Catalog Inquiry | Supplier Issue | Order Tracking |
| Add New Supplier | Supplier Bid | Contract Request | More |

TACTICAL PROCUREMENT ACTIVITIES MANAGED BY THE BUYER DESK TEAM